

HSA USED CURRICULUM SALE – REGISTRATION FORM

NAME :

LAST \_\_\_\_\_ FIRST \_\_\_\_\_

CELL: \_\_\_\_\_ EMAIL: \_\_\_\_\_

EARLY REGISTRATION – *open ONLY to currently enrolled HSA families* - NOW through APRIL 15: \$10 per table

GENERAL REGISTRATION - *HSA families & open to Public* - April 16 to May 6: \$15 per table

LATE REGISTRATION – May 7 to May 15<sup>th</sup>: \$20 per table & postmarked registration by Wednesday, May 15<sup>th</sup>

LIMIT 2 TABLES Number of tables: 1 2

Circle one: CASH or MONEY ORDER AMOUNT PAID \_\_\_\_\_ DATE: \_\_\_\_\_ Sorry, no refunds.

CHECK-IN & VENDOR SET UP begins at 10:15 AM on Thursday, May 23, 2019

VENDOR PRE-SALE shopping from 11:00 AM to NOON

DOORS open to the PUBLIC at 12 NOON & close at 7 PM.

PLEASE INITIAL the FOLLOWING:

\_\_\_\_\_ I am participating in the HSA Used Curriculum Sale as a vendor/seller. I understand that HSA is not responsible for fire, theft, loss or damage to my items. Items may include: new/used school curriculum, teacher materials, classroom decorations and storage, basic school supplies (i.e., notebooks, paper/pencils), electronic equipment, educational toys / games\*/ movies\*/books/costumes.  
*\*Please no R-rated movies/M-rated games.*

\_\_\_\_\_ I understand that I will be charged a table fee and that there is a limit of two tables. No outside tables, large bookcases or clothing racks are to be brought into the event. I may bring small lightweight shelving, such as milk crates & bookends, to display items on tables. I understand that I may display larger items and/or use small bookcases to display items underneath tables, and that said items will not impede walkways.

\_\_\_\_\_ I understand that tables will be assigned by HSA on a first come/first serve basis. I agree to have appropriate workers at my table(s) at all times in order to assist buyers. During the course of the sales event, I am allowed to vacate my table at my discretion (i.e., items sell out, family emergency) and will inform HSA sale coordinators prior to leaving.

\_\_\_\_\_ I am the owner of the items to be sold or have been given permission to sell items for a relative/friend in their stead.

\_\_\_\_\_ I will be responsible for pricing, tagging & selling of items, including receiving payments & making change. I will display my items in an organized manner and make an effort to maintain the appearance/arrangement of items throughout duration of the sale.

\_\_\_\_\_ During all stages of the sale, my children will be under my direct supervision OR supervised by a designated childcare giver. Children are NOT to be running around or roaming the sales event without supervision.

\_\_\_\_\_ At the close of the sale, I will clear my table/event area of all unsold items. I will clean my assigned table/floor space to ensure it is free of debris/trash prior to leaving the event. Vendors must vacate the building by 7:30 PM.

SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

DATE: \_\_\_\_\_